

First in the World Grant
Highlights – Conference Call
03/29/2016

Attendees: Andy Feinstein, Laura Sullivan-Green, Jane Duong, Nancy McQueen, Brian Jersky, Ben Bahr, Ted Britton, Josh Valcarcal, Shandy Hauk and Ann Baldwin

I. Updates:

- a. Call for abstracts for IAJC conference in November in Boston
 - i. Focus on grant in general and FLICs
- b. Brian Jersky's last day will be June 31, 2016

II. Follow Up

- a. Will draft letter to Board members
 - i. Provost will need to review and approve
- b. Faculty members for Advisory Board –Final list
 - i. SJSU: Cassandra Paul, Andrew Hsu, Michael Parrish, and Peggy Boylan-Ashra
 - ii. CPP: Robert Kerbs, Nina Abramzom, Brian Jersky and Cordelia Ontiveros
 - i. CSULA: Fred Danishgaran, Edith Porter, Emily Allen, and Scott Bowman
- c. Canvas Shell Update –Missing paper work
 - i. Still need faculty to fill out canvas shell forms
 - ii. All faculty will need to call or send in their Social Security #'s to a designated person at SJSU's HR department
 - iii. Leads will let faculty know about the additional SS# information.

III. Summer 2016 Workshop

- a. SJSU – Resources
 - i. SJSU's Instructional Design's person (Jenifer Redd) will contact accessibility person on each of the two campuses to set up the same accessibility standards as SJSU has.
- b. Friday – June 3, 2016
 - i. The first day of our workshop we will work on developing accessibility.
 - 1. Bring docs you would actually use in your classroom, you then will convert them
 - 2. Bring different types of docs
 - a. Video, graphs, formatting etc.

- ii. Will verify software availability at other campuses and will work on getting all campuses the same software programs
 - iii. Will have an accessibility tour on Friday of Workshop, maybe observe one of our students using SJSU's resources.
 - c. Saturday – June 4, 2016
 - i. Keynote Speaker (still looking)
 - d. Sunday – Jennifer Redd – Instructional Designer
- IV. Who has registered for the Workshop?
 - a. Send list to Brian and Jane

V. Upcoming Meetings and Events

- a. Dept. of Ed Meeting (Andy, Laura, Ted), April 4-5, Washington DC
- b. Future monthly meetings for campus leads at 3pm
 - i. May 24, 2016
 - ii. Additional May meeting in May?
- c. Summer 2016 workshop @ SJSU: June 3-5, 2016

VI. Spring 2016 Teaching Pedagogy Survey (WestED)

- a. Discussion
 - i. Andy expressed some concern about the survey draft
 - 1. To many questions, not good structure
 - 2. What kind of data are we trying to gather?
 - ii. Ted explained that this survey was a very very first draft. And welcomed all comments
 - 1. Need to establish how long survey should be
 - a. 10-15 minute survey
 - b. Can we give an incentive
 - c. Need high rate of response
 - d. Send to all faculty in 3 campuses
 - 2. What kind of data do we want from surveys
- b. Discussed each question in depth
 - i. Ted will take recommendations and redo survey
 - ii. He then will send out final survey to leads for additional comments